



# CASUAL HIRE AGREEMENT

GOODWOOD COMMUNITY CENTRE

32-34 Rosa Street Goodwood SA 5034

Phone: 08 8272 7148

Email: bookings@gwcs.org.au

## HIRER DETAILS

NAME OF GROUP/ORGANISATION:

CONTACT PERSON:

POSTAL ADDRESS:

CONTACT NUMBER:

EMAIL:

## BOOKING DETAILS

DATE OF HIRE:

DAY:

TYPE OF ACTIVITY:

NUMBER OF HOURS:

START AND FINISH TIME:

NUMBER OF PEOPLE ATTENDING:

(must include time to set up and clean after your function)

## AREA REQUIRED & HIRE FEES

AREA	HOURLY RATE	WEEKEND HOURLY RATE <small>FRIDAY after 5pm SATURDAY &amp; SUNDAY</small>	WHOLE WEEKEND <small>FOR FESTIVALS, EXPOS ETC FRIDAY 5PM-SUNDAY MIDNIGHT</small>
<input type="checkbox"/> Banquet Hall & Kitchen	76.00	102.00	1700
<input type="checkbox"/> Activity Hall	49.00	76.00	1400
<input type="checkbox"/> Both Halls & Kitchen	125.00	178.00	2500
<input type="checkbox"/> Board Room	18.00	24.00	
<input type="checkbox"/> Interview Room	9.00	12.00	
<input type="checkbox"/> Rosa st Office	17.00	22.00	
<input type="checkbox"/> Group Room	9.00	12.00	
<input type="checkbox"/> Community Office	13.00	15.00	
<input type="checkbox"/> Entire Centre	190.00	280.00	3000
<input type="checkbox"/> Green Space & Car Park			

- must be booked through the Unley Council - fees may apply- 8372 5111

## AVAILABLE PACKAGES & HIRE ITEMS

<input type="checkbox"/> Data Projector	70.00		
<input type="checkbox"/> Wireless Mic	22.00 (each #....)		
<input type="checkbox"/> Headphone Set	22.00		<input type="checkbox"/> Quiz Night FRIDAY ONE HALL 485.00
<input type="checkbox"/> Portable PA System	70.00		<input type="checkbox"/> Quiz Night FRIDAY TWO HALLS 699.00
<input type="checkbox"/> Wall Opening	129.00		<input type="checkbox"/> Quiz Night SATURDAY ONE HALL 592.00
<input type="checkbox"/> Assorted Toys	50.00 (a selection of 5 for age range....)		<input type="checkbox"/> Quiz Night SATURDAY TWO HALLS 807.00
<input type="checkbox"/> Bouncy Castle	161.00		<input type="checkbox"/> Goodygym Party ACTIVITY HALL 150.00
<input type="checkbox"/> Bingo Machine	50.00		<input type="checkbox"/> Bouncy Castle Party ACTIVITY HALL 215.00
<input type="checkbox"/> BBQ (outdoors only)	40.00		<input type="checkbox"/> Bouncy Castle Party BANQUET HALL 322.00
<input type="checkbox"/> Large rice cooker	30.00		
<input type="checkbox"/>			

## BONDS - DEPOSITS & CONFIRMATION

BOND FOR LARGE / HIGH RISK EVENTS \$1000-\$2000

I/ We:

BOND FOR SMALL RISK/MEETING ROOMS \$200-\$500

- Confirm this booking and agree to be bound by the Conditions of Hire;
- Understand the invoice arrangements and that payment is due and payable prior to by bookings;
- Understand that failure to pay invoices may result in bookings being cancelled;
- Ascertain that the information provided is true and correct and that I am over the age of 18;
- have READ IN DETAIL conditions of the Hire Agreement;

SIGNED:

DATE:

ADMINISTRATION USE ONLY

ENTERED INTO CALENDAR

INVOICED

INVOICE#:

PAID ON DATE:

WALK THROUGH DATE:

KEYS COLLECTED

KEYS RETURNED

BOND REFUNDED