

# ANNUAL REPORT 2017/2018



**Goodwood  
Community  
Services Inc.**

## **ANNUAL GENERAL MEETING**

Goodwood Community Centre  
32-34 Rosa Street Goodwood SA 5034

**TUESDAY 25 SEPTEMBER 2018**

# GOODWOOD COMMUNITY SERVICES INC.



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Goodwood Community Services Inc. (GCS) recognises that we are living and creating on traditional Aboriginal land and we acknowledge our respect and appreciation to the Kurna people of the Adelaide Plains.

GCS is a not for profit community organisation, managed by a voluntary elected Board of Management. We have been in existence since 1978 providing programs and services to the community surrounding the Goodwood Community Centre as well as people living in metropolitan Adelaide.

The success of GCS would not happen without partnering with a range of organisations, individuals and funding bodies for us to achieve our outcomes. Foremost are the amazing people who volunteer in our programs and those in the wider community who support our endeavours, for this we thank you.

- The City of Unley
- Department for Education and Child Development
- Goodwood Road Business Association
- Goodwood Community Bank Branch of Bendigo Bank
- Fund My Neighbourhood, Government of South Australia

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# BOARD MEMBERS AND STAFF

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## Board of Management

Michael Keenan

Tim Campbell

Claire Hyland

Heather Brown

Celia Karpfen

Don Connor

## Staff Members

The Board of Management would like to thank all staff for their support, dedication and commitment to Goodwood Community Services Inc.

Vicky Day

Yvette Racz

Gurveen Kaur

Genevieve Dawson-Scott

# MINUTES OF 2017 ANNUAL GENERAL MEETING

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## 1 Welcome everyone to AGM

Michael Keenan (The Chair) welcomed all those present and acknowledged Michael Hewitson, Don Palmer, Jane Stinson, Mandy Smith and Bob Schnell

## 2 Apologies

The Chair acknowledged apologies - refer attached list

## 3 Kaurua Recognition

The Chair acknowledged the Kaurua people and their right to respect as traditional keepers of the land.

## 4 Minutes of the Previous Minutes

**Motion:** *That the minutes of the annual general meeting held 14th November 2016 be accepted as a true and accurate record*

**Moved:** Tim Campbell

**Seconded:** Don Connor

**Motion Carried**

## 5 Business Arising

Nil

## 6 Chairperson Report

**Motion:** *That the Chairperson Report be accepted*

**Moved:** Don Connor

**Seconded:** Celia Karpfen

**Motion Carried**

## 7 Executive Officer's Report

Executive Officer Report as presented in the Annual Report

Vicky thanked the Board and staff for their valued support and assistance over the past twelve months

**Motion:** *That the Executive Officer's Report be accepted*

**Moved:** Don Connor

**Seconded:** Tim Campbell

**Motion Carried**

## 8 Financial Report

Financial Report as presented in the Annual Report

Tim advised that despite the significant loss in the 2016/2017 financial year, GCS is solvent and because of the restructure has seen a significant turnaround with the current financial year.

The Chair called for any questions from the floor

Michael Hewitson asked about the significant loss as represented on the end of financial year statement and asked where GCS was currently sitting.

Michael Keenan advised that the previous month showed a \$5000 surplus for the month. Michael explained that GCS paid to staff a redundancy even though under the current award it was not required, however GCS wished to acknowledge the significant number of years' service employees had undertaken e.g. Toy Library staff member more than 30 years. The majority of GCS income comes from hall hire.

Don Palmer questioned the significant decrease in grants from the 2015/16 financial year to the 2016/17 financial year

The Chair advised that GCS no longer receives a HACC grant as this was given away by the previous board and GCS also no longer received a Council grant as GCS receive all the hall hire income from the centre. The current grant represented in the financial report is received from DECS for the Toy Library. GCS has applied for several grants this financial year

**Motion:** *That the Financial Report be accepted*

**Moved:** Tim Campbell

**Seconded:** Heather Brown

**Motion Carried**

## 9 Constitution Amendments

Summary as circulated (as attached)

The Chair explained the changes and their implications.

The Chair asked for questions from the floor

Michael Hewitson congratulated GCS on a great set of changes to benefit the organisation.

Bob Schnell questioned the ability to be a community member and if there would be a long term negative effect.

Michael Keenan explained that anyone could be a Community Member through the payment of a \$1.00 membership fee.

The Chair called for a motion or motions to address the proposed amendments.

**Motion:** *That the proposed changes to Goodwood Community Services Inc. Constitution be accepted*

**Moved:** Michael Hewitson

**Seconded:** Heather Brown

**Motion** 1 opposed - The Chair declared that there were 12 votes to be cast and 11 supported the motion. As the requisite 2/3 majority had been obtained the amendments were agreed.

## 10 Election of New Committee

Michael advised that election process for the board would be based on old constitution ruling as there is no defined membership register for GCS.

Vicky advised that there were 5 available positions on the board and 4 nominations had been received, those being;

Michael Keenan

Celia Karpfen

Tim Campbell

Heather Brown

Vicky called for nominations from the floor for Chairperson.

Don Connor nominated Michael Keenan for position of Chairperson, seconded by Celia Karpfen. Michael Keenan accepted and was elected Chairperson unopposed.

Vicky called for further nominations from the floor to fill the remaining 4 positions. No further nominations were received and the nominees

Celia Karpfen

Tim Campbell

Heather Brown

were elected to the Board of Goodwood Community Services Inc.

## 11 Appointment of Auditor for 2017/2018 Financial Year

Tim requested if the appointment of the Auditor could be left to the board to decide. Suggested for GCS to put out to tender for a new auditor who has a more significant background in Community Organisations

**Motion:** *That the appointment of Auditor for the 2017/2018 financial year be appointed by the Board after a tender process*

**Moved:** Tim Campbell

**Seconded:** Heather Brown

**Motion Carried**

## 12 Closing Remarks by the Chairperson

The Chair thanked everyone for their support and to the existing board for their hard work and dedication. Advised that the next process is to put the changes in place.

## 13 Meeting Closed

6.30pm

# SUMMARY OF PROPOSED CHANGES TO CONSTITUTION

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## Present

### Membership

There shall be two types of membership  
Community Members- residents within the area bounded by Greenhill, Unley, Cross and South Roads and Anzac Highway  
User Members - persons who are registered with a program or service of Goodwood Community Services Inc.

### Register

A register of User Members must be kept and contain the name and address of each member and the date on which each member was admitted to the association.

### Board

The Management Committee will consist of a maximum of 9 members:  
seven of which are members of the association and elected by the members at the Annual General Meeting, and  
Two who are appointed by the Board who shall have the same voting rights and tenure as an elected member of the Board.

## Proposed

There are two ways of becoming a member:  
Payment - Payment of the membership fee and completion of a membership form as prescribed by the Board.  
Participants- Persons who register with a program or service of Goodwood Community Services Inc. and who complete a membership form as prescribed by the Board  
The Annual General Meeting shall set the membership fee on advice from the Board. The initial fee shall be One Dollar (\$1) and shall remain so unless otherwise agreed by an AGM.

A register of all Members must be kept and contain the name and address of each member and the date on which each member was admitted to the association.

The Board shall be 7 persons  
Four persons elected by an AGM who shall each serve two-year terms. Two persons shall be elected at one AGM, the other two at a subsequent AGM.  
Three persons appointed by the elected persons each for a term of three years. Each appointment shall be made sequentially such that one appointment shall retire at each AGM

## Present

### **Conflict of Interest**

A staff member of GCS cannot be a member of the Management Committee

### **Voting**

At General meetings:

Only members of the Association shall be entitled to vote.

Voting shall be conducted according to the election procedure.

## Proposed

A staff member of GCS cannot be a member of the Board

A volunteer managing a program of GCS cannot be a member of the Board

A Board member may not be a volunteer in a GCS program unless agreed by the Board and for not more than a fixed period of three (3) months. This may be renewed.

The Board may agree a member of the Board to manage a GCS program on a voluntary

At General meetings:

Only members of the Association shall be entitled to vote.

Voting entitlement shall be determined by reference to the register of members.

Only a person entered onto the Register of Members by the Board prior to the AGM shall be entitled to vote.

To vote in a multiple candidate election, a voter shall record a one (1) against the candidates of their choice not exceeding the number of positions available. [ e.g. for a valid vote for three positions means casting three or less (1) votes] The positions will be determined by the persons receiving the highest number of (1) votes. Where there is a tie, the position shall be determined by lot.

# ANNUAL GENERAL MEETING ATTENDANCE LIST 26.09.17

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<b>Name</b>	<b>Organisation / Program</b>	<b>Suburb</b>
Tim Campbell	GCS	Clarence Park
Celia Karpfen	GCS / Toy Library	Mile End
Don Connor	GCS	Forestville
Filia Kalogerakos	Greek Pensioners Society	Pasadena
Mandy Smith	City of Unley	Unley
Aster Gomes	N21	West Beach
Bob Schnell	City of Unley	Everard Park
Heather Brown	GCS	Goodwood
Claire Hyland	GCS	Wayville
Michael Hewitson	Councillor Unley	Unley
Don Palmer	Unley Deputy Mayor	Clarence Park
Kerry McGrath	Community Centres SA	Glandore
Diana Jukes	Resident	Goodwood
Meredith Norman	Floral Design Council SA	Dernancourt
Kathy Kalogevopoulos	Greek Pensioners Society	Clarence Park
Jayne Stinson	Labor Candidate for Badcoe	Black Forest
Vicky Day	GCS	Virginia
Yvette Racz	CSS	Kidman Park
Michael Keenan	GCS	Forestville

# ANNUAL GENERAL MEETING APOLOGIES LIST 26.09.17

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<b>Name</b>	<b>Organisation / Program</b>	<b>Position</b>
Rob Sangster	City of Unley	Councillor
Rebecca Cox	City of Unley	Team Leader
Vasilka Cronin	Oriental Martial Arts	Owner
Davix Zakarias	ATO	Community Liaison Officer

# CHAIRPERSON REPORT

## MICHAEL KEENAN

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The 39th year of Goodwood Community Services has seen a turnaround in finances. It has been achieved on the back of some very difficult decisions, many forced on management by the lingering after effects of the shedding of services and funding by a previous committee.

The turnaround has been made possible by reduction in spending by concentrating on volunteerism and community participation. It does not mean that GCS is secure. Containing costs maximizes present income; it does not identify and capture income. GCS faces significant challenges for 2018 -2019.

1. Community Hall Hire – GCS uses its halls to generate income to run its services and provide facilities for community groups at token fees. There is a significant resistance to increasing such fees, not the less by GCS itself, as without accessible GCS facilities many socially valuable groups and activities would cease.

2. Other Hall Hire – GCS hires its halls for activities such as Club fund raising quiz nights and for private functions such as children’s birthday parties. The spate of government infrastructure spending has seen many schools and sporting groups receive government grants to build their own halls and facilities. These new buildings have cost GCS clients, as well as reduced the hire price of halls as they effectively flood the market and, as they are hired to supplement income, they are rented at below cost.

3. Community contribution – There is a shift in community activism. GCS was founded on the back of parents seeking to enhance life education for themselves and their families through community building. They linked into community groups, such as the Greek Pensioners Society, looking to create and sustain community and culture. Time has seen many of the contributors and their ethos decline. Equally the public space that was community activity has been reduced. Many people do not volunteer but prefer to pay, but not much, for services. This is partly a result of new work patterns and partly a result of expectation the community services should be cheap as they are run by volunteers. (But not them- or many for that matter).

4. Community ethos – There is also a change by what people mean by the term community. Quite often it is perceived of individuals attending an event with some entertainment, organized by someone else. It is community to them because there are lots of locals and neighbors similarly attending and, except for the commercial provision of food and drink, it is free.

5. The rise of NGO's - The large not for profit organizations and charities have professionalized and are harvesting donations and income for the community using new technology and sophisticated marketing techniques. This diverts money and time away for GCS and other small and grass roots organizations. They are also more effective at securing grants and volunteers as they have economies of scale, perceived managerial expertise and they have a status appeal. In the end they demand support, otherwise their failure will cause political chaos.

6. Grants and other funding are declining. Many previous supportive agencies such as local government are providing other services that meet agenda's of other governments and, or, provide more exposure and celebration value that boosts the public profile. An important shift in spending is to professionalism and infrastructure. Managerial professionalism absorbs available money through wages and fees, while infrastructure builds expensive roads and bridges but overlooks the welfare of the people who might eventually use them.

In such a challenging environment the GCS Management Committee and the staff work hard to ensure GCS' stability and capacity to provide services and leadership to the Goodwood community. There have been successes such as the recent "support your community" grants which will see the village green refurbished. Unfortunately such grants are infrastructure based and GCS has to find the wages for coordination and much of the administration.

I would like to thank the Management Committee that has remained substantially intact and has been dedicated to rebuilding GCS from the nadir of 2015-16.

I would also like to thank the staff for their work this year. I note the extra effort put in by Vicky in covering for the loss of Yvette after she left for other employment and Vicky's help in yet another restructure of the staff GCS to cover that loss.

I also thank Unley Council in its support with the terms it leases the Community Centre to GCS and in the various small but valuable pieces of assistance and advice it provides; an important example is the Toy Library that Council supports by providing space within the Goodwood Library.

The coming year is the first of a new three year lease by GCS of the Community Centre. The Management Committee is planning to have fund raising events to counter the declines in income from other sources and it is actively seeking grants and support. In the end, the future of GCS and many other small and grass roots organizations rests with the community. If volunteers come forward and the community supports the fund raising, GCS will prosper thereby reflecting the strength and resilience of "our" community.

# EXECUTIVE OFFICER REPORT

## VICKY DAY

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As another year goes by, Goodwood Community Services inc. (GCS) continues to strive to meet the demands of the ever-changing community landscape, through the successful delivery of programs and services at the Goodwood Community Centre. As GCS continues to build on from last year and work towards the Goodwood Community Centre being a hub for the local community GCS were successful recipients of the Labor State Government Fund My Neighbourhood grant, to upgrade the green space next to the Goodwood Community Centre. With significant consultation with the local community GCS looks forward to providing a beautiful open space for local families and centre users to enjoy for many years to come.

The success of GCS in the past twelve months has not occurred without its challenges, however staff and volunteers have displayed an unwavering commitment to GCS to ensure the prosperity of programs. One such commitment which can not go unnoticed is that of our Toy Library volunteer Eileen, who has worked tirelessly to audit all toys in the Toy Library and to ensure that the Toy Library is efficiently run as a volunteer-based library, with membership numbers increasing. Eileen's commitment to the families using this service is outstanding and is evident in the relationship she has developed with them.

Hall Hire at the community centre has continued to grow, with several new smaller groups calling the centre home. Building ties with many local community groups to be able to utilise the centre for their activities is instrumental in allowing GCS to raise funds to be able to develop more programs for the community to access.

I would like to take this opportunity to thank all the staff, volunteers and board for their contribution to the success of GCS. Without the dedication of staff, volunteers and board GCS would not be where it is today, still being a relevant contributor to the local community and assisting groups create a stable location to call home.

### **Toy Library**

The most significant change in the Toy Library in the past twelve months is the transition to a voluntary run toy library. This transition did not occur without its challenges, however the dedication and enthusiasm of Eileen, our lead volunteer in the toy library, has ensured that families both old and new are receiving a great service with well-maintained toys.

GCS has welcomed Denise and Grace as volunteers to the Toy Library, both of whom show enormous enthusiasm for the program and understand the importance and value in offering a service such as the Toy Library.

## **Playgroup**

Playgroup continues to be an innovative program offering an enriching environment for children to grow and learn. Gurveen offers a variety of activities for the children who are all at various stages of development, demonstrating that playgroup is still an integral part of learning and development for pre-school children. It is pleasing to see each week when the children arrive for Playgroup that they are enthused and running into their play space to learn and explore.

Assisting Gurveen with Playgroup has been Judith who has been an enormous help throughout the year, with families enjoying her animated story-telling. Both Gurveen and Judith have created a supportive environment with over 100 new families joining and many travelling some distance to attend playgroup. The continued growth of Playgroup shows the fundamental necessity to run community-based programs.

## **Goodygym**

Running two mornings a week Goodygym invites children aged 0-5 to climb, explore, roll, jump, dress up and play with instruments. It is a welcoming, colourful space, and offers children the chance to engage in unstructured play in a safe environment. Over the past twelve months, Goodygym has welcomed 110 new members, and has had new children trialing the program most weeks. We have regular families attend weekly, and it is a joy to see the children grow in confidence and ability.

Since taking over Goodygym in 2017, Genevieve has continued to create and develop the program to ensure that it is an affordable, fun and safe space for play and development.

Some of the changes introduced are material, however some are about developing the outlook of the program.

Our Goodygym volunteer Misty, who for over a year now, has been assisting Genevieve on a Saturday engages wonderfully with the children and parents and has created colourful signs with words of positivity and encouragement for the children. Genevieve has been instrumental in creating an environment for the children, where they have a sense of ownership and belonging and knows each child by name.

## **No Lights No Lycra (NLNL) and Soutar FC**

Both NLNL and Soutar FC are community run programs by residents, who are doing their bit to give back to the community in which they live. Both programs are instrumental in helping GCS to provide our children's services, being Toy Library, Playgroup and Goodygym. Without the support of these programs and the community the ability to offer these types of programs at a very cost affordable price to families is diminished. With families struggling it is imperative that organisations like GCS can offer cheap, but valuable programs for pre-school children so that they can continue to develop through child-driven play activities that promote improved learning outcomes for children.

Thank you to both Claire and Joe for their enthusiasm and dedication to the local community in which they live.

# VOLUNTEER PROGRAM

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Volunteers are the lifeline of our community based organisation. They help in so many ways and most importantly, they tie us to the community so the feedback of service deliver can be immediate and relevant. Without the people who volunteer in our programs, GCS would not be able to continue to offer diverse, vibrant and enriching programs and services and for this we thank all our volunteer's past and present.

<b>VOLUNTEER PROGRAM</b>	<b>TOTAL HOURS 2017/2018</b>
Board of Management	769
Dance to Stay Young	23
Goodygym	111
Maintenance	120
No Lights No Lycra	92
Playgroup	129
School Holiday Program / Christmas Party	10
Soutar FC	426
Students - Kidz Cafe	180
Toy Library	1094

# HALL HIRE

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The Goodwood Community Centre is home to various groups and organisations offering a diverse range of programs and activities from the young to the old as well as offering a unique space for events, weddings, quiz nights, cabarets and parties. During the 2017/2018 year the Goodwood Community Centre was host to some 68,000 plus people.

<b>ACTIVITY</b>	<b>NUMBER OF PEOPLE</b>
GCS Programs and Events	7,326
Children and Families	9,167
Education	758
Heath and Relaxation	12,130
Creative Pursuits	5,136
Environment	300
Social Clubs and Special Interest	13,906
One-off Events	19,519

**Goodwood Community Services Inc**

32-34 Rosa Street, Goodwood SA 5034

**Phone:** 8272 7148    **Email:** [bookings@gwcs.org.au](mailto:bookings@gwcs.org.au)

**Website:** [www.goodwoodcs.org.au](http://www.goodwoodcs.org.au)

**Facebook:** [www.facebook.com/GoodwoodCommunityServicesInc](http://www.facebook.com/GoodwoodCommunityServicesInc)